

CFG classroom order packs.

If you're in a hurry to order new furniture in time for the start of next term, CFG's new classroom order packs can really help save you time and resources.

The packs include all the elements of furniture needed for a standard classroom layout, to save searching the market for each item yourself.

We have included several class types and room functions across the different age ranges, so you should hopefully find what you need. If the standard classroom pack does not quite meet your requirements, you can make adjustments to the specification to best suit your needs. See below for details of how to do this.

How to use the classroom order packs.....

1. Click on the room type that best suits your needs to view an example room layout and a corresponding furniture & equipment (F&E) cost schedule.
2. If you are happy with the specified furniture, email a copy of the F&E schedule back to the cfg office, with a cover note of your own requesting the order forms. Please include your full contact details.
3. If you wish to place an order but require a few alterations to the specified furniture (e.g: quantities / item not required) please print a copy of the F&E schedule and fill in the relevant sections within the red boxes accordingly, before sending to the cfg office. Any specific notes you wish to make (e.g.: colour choices, extra items) can be written in the space under the schedule.
4. Once we have received your request we shall make the necessary amendments to the schedule and return the furniture order forms to you, ready to send to the appropriate manufacturer.
5. If the layouts included in these packs are not quite what you are looking for, contact the cfg office and take advantage of our free-to-members furniture layout design service, to get a tailor-made solution that best suits your requirements.



Feedback

We would welcome your feedback and comments on this new service. What do think of it? how could we add to improve this service? Please type any comments in the box below or email us at: info@cfg.gov.uk

Useage policy statement

The “CFG Classroom Order Packs” have been produced as a free resource for CFG’s member Local Authorities, to offer assistance when specifying new furniture for their schools.

The information is intended for use by schools and LEA personnel in member authorities only. We urge users to prevent the information being shared with other third parties if they are non-LEA personnel, especially other suppliers and manufacturers including PFI or BSF partners.

This usage policy statement must be included as part of the “CFG Classroom Layout Pack” when forwarding to schools or other LEA personnel.

Many thanks.